

**APPLICATION FOR GRANT FROM THE AUTOMOBILE EMISSIONS RESEARCH
AND TECHNOLOGY FUND ADMINISTERED BY THE CALIFORNIA ATTORNEY
GENERAL'S OFFICE**

I. NAME AND CONTACT INFORMATION FOR APPLICANT

Applicant:

Address:

Contact Person:

Phone:

E-mail:

II. STATUS OF APPLICANT (check and provide information as appropriate)

A. Is applicant a California local agency, or a California public or non-profit college or university?

Yes _____

No _____

If no, the applicant is not eligible to receive a grant from the Fund.

B. Would the proposed grant support work being done in partnership with an environmental justice community?

Yes _____

No _____

C. Identify the manager who will oversee the proposed project for which grant funds will be used and who will be the contact person for purposes of the grant application. Attach a resume and contact information for that manager.

III. APPLICANT'S PROPOSAL

In a separate document of no more than five pages, please describe:

A. The project for which the grant funds will be used.

B. Whether the applicant is partnering with any non-profit, community-based organizations, and if so, the nature of the partnership.

C. The term of the grant (up to two years).

D. How the project would advance the purposes of the Fund as set forth in the application instructions.

E. How the project would help address environmental justice issues in areas disproportionately affected by environmental pollution.

F. The perceived need for the grant.

G. The anticipated public benefit to be served by the grant.

H. The total amount requested from the Fund, including a detailed itemization of all expected costs and expenses expected to be paid with grant funds.

I. A detailed itemization of all expected costs and expenses that would be paid from sources other than the grant.

- J. A description of how the applicant will ensure that grant funds will be used solely for purposes proposed in the application, as approved or modified by the Attorney General's Office.

IV. REPRESENTATIONS BY APPLICANT REGARDING ACCEPTANCE OF CONDITIONS FOR DISBURSEMENT

- A. The undersigned is the responsible person for this application, has been duly authorized by the applicant to act as its agent in connection with this application, and hereby certifies that the information in this application, including attached documents, is true. The undersigned further represents that the funding requested will not be used to pay for current staff of the applicant (unless the Attorney General's Office expressly approves otherwise). If a project is accepted, the undersigned further represents that he/she will acknowledge in writing that the Applicant will comply with the terms and conditions of the grant.
- B. The applicant will comply with any order of the Court in connection with the Fund and the grant received.
- C. The applicant will safeguard any grant funds, maintain financial controls sufficient to protect such funds and ensure that the use of grant funds is consistent with the recipient's grant application, and provide a detailed written description of those financial controls if requested by the Attorney General's Office.
- D. The undersigned represents that his/her office is authorized to accept grant funds under applicable state and local laws and that the budget of the office will not be reduced by the receipt of any grant. Any grant shall be used to augment, but not to supplant or cause any reduction in, the budget of the grant recipient's office or unit.
- E. The applicant understands that grant funds will only be used as approved by the Attorney General's Office.
- F. The applicant will submit a report to the Attorney General's Office within 60 days of the end of the grant period or completion of the project for which the grant was awarded, whichever comes first. The report shall specify how grant funds were used, as well as provide a description of the progress and/or outcome of the project for which the grant was awarded.
- G. For applications requesting funding for multi-year projects, the applicant shall notify the Attorney General's Office in writing of the status of the project for which grant funds were disbursed annually on the anniversary date of the disbursement.

- H. All correspondence with the Automobile Emissions Research and Technology Fund shall be directed to emissionsfund@doj.ca.gov.
- I. The Applicant will cooperate with the Attorney General's Office and its agents in providing all information concerning the use of grant funds as the Attorney General's Office may request, and will maintain sufficient records for auditing purposes to substantiate all expenditures.
- J. The applicant will comply with all additional requirements the Attorney General's Office imposes, including but not limited to completing and promptly returning any required form to acknowledge selection as a grant recipient.
- K. Approval of this application does not constitute the Attorney General's or the State of California's endorsement of this project.
- L. Except as otherwise expressly agreed by the Attorney General's Office in writing, within 60 days of the earlier of (a) the end of the grant term or (b) the conclusion of the project for which the applicant requested a grant, the Applicant will return any unused or excess funds to the Automobile Emissions Research and Technology Fund by check made payable to the California Attorney General's Office, at the above address, with the notation "Automobile Emissions Research and Technology Fund."

Applicant:

Signed: _____

Title: _____

Please submit the application to emissionsfund@doj.ca.gov as separate pdf files as follows:

- 1. The application form.**
- 2. The proposal.**
- 3. Supplemental materials, if any.**